

Kingsway Medical Centre

Kingsway, Billingham, Cleveland, TS23 2LS

Appointments & Emergencies
Tel : 01642 553738

For Results & General Enquiries :
Tel : 01642 554967

Please visit our surgery website
for appointment booking/
cancellation/prescription ordering
kingswaymedicalcentre.co.uk

Free appointment reminders can be
sent to your mobile phone

Fax 01642 533011

Port Clarence Health Centre

Royal Buildings, Port Clarence Road,
Port Clarence, TS2 1TW Tel : 01642 564310

Welcome to Kingsway Medical Centre

Our doctors

Dr. Joyce Longwill (female) MBBS MRCGP
Dr. Malcolm Gittens (male) MBBS, MRCGP, DCH, DRCOG
Dr. Rishika Sinha (female) MRCGP MBBS DRCOG MRCGP
Dr. Murugesan Vijayakumar (male) MBBS MRCPCH

The surgery serves the whole of Billingham as well as its surrounding villages.

Our team includes four GPs, a Nurse Practitioner, 2 Practice Nurses and a Health Care Assistant as well as our Practice Manager and reception/admin staff.

We are an accredited training practice and therefore may have a GP Registrar or medical student seeing patients/undergoing training.

We also have District Nurses, Health Visitors and Midwives who provide community services for our patients.

We offer a full general practice service and run specialist clinics for children, diabetes and asthma sufferers and for patients needing minor surgery.

We offer cervical smears, holiday vaccinations, blood pressure and heart disease monitoring and a full range of contraceptive services including coils and implants.

The team are particularly interested in promoting and maintaining good health.

If the GP feels it is appropriate for you, there are Counsellors and an Osteopath at the surgery.

We have an automated arrival system in the waiting room which you can use to let your doctor/nurse know you have arrived. This will save you time in not having to report to reception.

Some services for patients are not part of General Medical Services e.g., letters of support for housing, job/character reference etc. There is a charge for providing these; there is a list of current charges on display in the waiting room, or ask a member of staff.

Disabled facilities

Disabled parking spaces are available and the building has been designed to be user-friendly for disabled people.

We would be happy to discuss any additional requirements disabled patients may have.

Surgery Hours

The surgery is open 8.30—6 pm Monday—Friday (excluding Bank Holidays).

Consultations are by appointment only.

Patients are registered with Kingsway Medical Centre, but are free to make a routine appointment with any doctor. However, if you need an urgent appointment you may not have a choice of doctor.

Over the last year 1757 appointments were wasted. If you cannot keep your appointment, please cancel as early as possible.

Routine appointments are every ten minutes, we have surgeries available every morning and afternoon at varying times with both GPs and nurses.

In addition to the normal opening hours, we also offer some extended clinics with surgeries available alternate Monday evenings, after working hours and some Saturday mornings.

Telephone Advice

On weekdays you may just want advice from a doctor/nurse. A receptionist will be happy to let you know when the doctor or nurse will be available to take your call.

Results

Please ring between 9 am and 5 pm weekdays. X-ray results normally take 10 days to come back. In order to maintain confidentiality results will only be given to the patient or the parent of a minor.

Urgent appointments and home visits

If you need urgent attention, you will be offered an early appointment or telephone consultation with the duty doctor. If you require a home visit, please request this before 11 am if possible.

Night and weekend emergencies

NHS 111

When the surgery is closed, if you require urgent medical assistance, which cannot wait until the surgery re-opens, please call 111. Calls to the NHS 111 service are free from both landlines and mobiles.

If you have a life threatening medical emergency call 999.

Nurse Practitioner

Our Nurse Practitioner Ann, is specially trained and qualified to diagnose and treat some minor illnesses. You may see her for many problems instead of a doctor.

Port Clarence Surgery

Limited GP appointments are also available for patients of ours living at Port Clarence.

Comments & complaints

If you have any comments on our services, or wish to make a complaint, please ask to speak to our Practice Manager, Nicola Pepper, who is happy to speak to you on the phone, or arrange a convenient appointment.

We operate a Practice Complaints Procedure in line with NHS recommendations.

Confidentiality

We are registered with and bound by the Data Protection Act 1998.

Our Primary Health Care Team (including all reception staff) are required to maintain strict patient confidentiality.

To ensure continuity of care and in the best interest of the patient, medical information may be discussed between health care professionals. However, any medical information relating to yourself will not be given to a third party, including family members, without your prior consent.

You may request to see your medical record; these requests may be subject to an administrative charge.

In all our dealings with patients we will endeavour to ensure there is no discrimination on grounds of patient age, sex, religious persuasion, sexual orientation, racial origin, cultural and linguistic background and any disability they may have.

Repeat prescriptions

In line with prescribing safety recommendations, we no longer accept requests for medication by phone.

Many chemists offer a free service; they will request and collect your prescription and deliver your medication – ask your local pharmacist for more information.

Patients can order medication by :

- The surgery website —see overpage for information on SystemOnline :
kingswaymedicalcentre.co.uk
- By post – using the right hand side of your prescription, tick which items you require.
- At the surgery – using the right hand side of your prescription, tick which items you require.

Prescriptions will be ready for collection in two working days (forty-eight hours).

Helping your healthcare routine fit your lifestyle

Not everyone can access their GP surgery during its normal opening hours.

Following a change in computer software, we are now able to offer an improved on-line service which makes booking appointments easy.

SystemOnline helps by letting you manage your appointments and repeat medication over the internet.

**To use this service, please ask a member of staff.
You will require a user name and password.
(Proof of identification required)**

SystemOnline is available by following the links on the practice website

www.kingswaymedicalcentre.co.uk

The benefits of this system are patients can :

- View existing appointments
- **On-line appointments with a doctor are NOW available to book**
- Cancel an appointment
- View your medication
- Request your repeat medication

Patient Participation Group

Would you like to have a say about the services provided at the practice?

We would like to hear your views. By providing your email details, we can add them to a contact list that will mean we can contact you by email every now and again, to ask you a question or two. Please ask at reception for a form.

The surgery's Patient Participation Group has recommended we increase the amount of people booking appointments on-line, and feel this would relieve pressure on the phone system.

Feedback from patients who use the on-line system :

“I find the new online system excellent. More people should use it instead of the telephone, and more people of my age (75) should get involved on-line”.

“The on-line system is very easy to use. I think more young people should be encouraged to book appointments on-line, as they may have access to PCs, smart phones or tablets”.

“Very easy to use”

“I frequently make appointments using the on-line system; it is available 24 hours a day, so I am able to book an appointment at my convenience”

We can also send free appointment reminders to your mobile phone.

Updated January 2015 with a Patient Participation Group Member

Useful Contacts :

Appointment booking & cancellation/prescription ordering can be done via the surgery website :
www.kingswaymedicalcentre.co.uk

NHS 111 . Calls are free from landlines and mobiles. Available 24/7.

www.bbc.co.uk/health

Good site discussing topical health issues, also giving facts about many medical conditions.

NHS choices website—your health, your choices
<http://www.nhs.uk>

www.patient.co.uk

Leaflets about illnesses, medicines and diseases, and a comprehensive self help group directory

www.northteesandhartlepool.nhs.uk

Our local hospital website.

University Hospital of North Tees	01642 617617
James Cook Hospital Middlesbrough	01642 850850
Hartlepool General Hospital	01429 266654
Darlington Memorial Hospital	01325 380100
Sure Start Billingham	01642 345699
Albert Centre	01642 221484

(Drug misuse counselling and help for families where drugs are a problem)

Walk in Centre, Tithebarn House High Newham Road
Hardwick Estate Stockton-on-Tees TS19 8RH 01642 525480

How to register as a patient

To check whether your postcode is in our catchment area, please follow the link on our website

kingswaymedicalcentre.co.uk

We cannot undertake your medical care if you move outside the practice boundary, please ask a member of staff for more information.

YOUR RESPONSIBILITIES AS A PATIENT

Registering with Kingsway Medical Centre also entails some responsibilities as a patient :

- It is your responsibility to inform us if you change your contact details (home address or telephone number).
- It is your responsibility to cancel an appointment if you are unable to keep it.
- Over the last year 1757 appointments have been wasted by patients not attending for scheduled appointments.
- **Regular failure to attend appointments may mean you will be removed from the practice list.**
- **Patients who are rude, abusive or violent to any of the practice team may also be removed from the practice.**

Kingsway Medical Centre is contracted to provide medical services by Hartlepool and Stockton Clinical Commissioning Group, Tower House, Teesdale South, Thornaby Place, Stockton, TS17 6BL

Hartlepool & Stockton-on-Tees Commissioning Group are responsible for commissioning the Out of Hours Service.

Updated January 2015 with a Patient Participation Group Member